



GOVERNMENT POLYTECHNIC, RATNAGIRI

Near Thiba Palace, Ratnagiri-415612

Tel.No. :- 02342-222434/222203

E-mail- principal.gpratnagiri@temaharashtra.gov.in Website:-www.gpratnagiri.org.in

NO.GPR/STORE/19-20/1408

Date : 22/07/2020

QUOTATION

To,

M/S _____

Sub: - Quotation for supply of All in one Printer.

Sir,

Please send your rates on separate letter pad for the following items on the terms and conditions mentioned below. The quotation should be reached at this institute on or before 04/08/2020 upto 02.30 p.m. Date of opening the quotation 04/08/2020 at 3.30 p.m.

Sr.No.	Item with brief specification	Qty. required	Unit in which rate should be quoted
1	1. All in one Printer 2. Deskjet Printer (only printing function) 3. Standalone Scanner 4. UPS (30 mins powers backup) 600VA	01	Per Unit

Yours faithfully,

Ariadhu

Principal,

Government Polytechnic, Ratnagiri.

TERMS AND CONDITIONS:

1. **GST No.is essential on your Quotation letter.**
2. Name of the manufacturer should be given against the item, whenever necessary.
3. Goods not up to the standard and to our specifications will not be accepted. The decision of the undersigned will be final in that respect.
4. In case of non standardized items, sample may be called from supplier for comparison purpose on non Refundable basis.
5. **The rates must be including all Taxes, delivery charges and any other taxes, Economical transport, packing and forwarding etc., up to the Institute or F.O.R at Ratnagiri only.**
6. There is no Octroi charge for Ratnagiri.
7. Delivery period should be mentioned separately.
8. Quotation should be addressed to the Principal, Govt.Polytechnic. Thiba Palace.,Ratnagiri.
9. The undersigned reserved the right to reject any or all Quotation without assigning any reasons.
10. This shall be valid for period of **six months** from the date of opening.